



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 4 March 2014

To: Members of the  
**AUDIT SUB-COMMITTEE**

Councillor Neil Reddin FCCA (Chairman)  
Councillor Simon Fawthrop (Vice-Chairman)  
Councillors Reg Adams, Nicholas Bennett J.P., Julian Grainger, Will Harmer and  
Stephen Wells

A meeting of the Audit Sub-Committee will be held at Bromley Civic Centre on  
**WEDNESDAY 12 MARCH 2014 AT 7.30 PM**

MARK BOWEN  
Director of Corporate Services

*Copies of the documents referred to below can be obtained from*  
[www.bromley.gov.uk/meetings](http://www.bromley.gov.uk/meetings)

## **A G E N D A**

**1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

**2 DECLARATIONS OF INTEREST**

**3 QUESTIONS BY MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 6<sup>th</sup> March 2014.

**4 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 6TH NOVEMBER 2013 EXCLUDING THOSE CONTAINING EXEMPT INFORMATION (Pages 3 - 6)**

**5 MATTERS ARISING (Pages 7 - 10)**

**6 EXTERNAL AUDIT - ANNUAL AUDIT PLAN 2013-14 (Pages 11 - 42)**

**7 EXTERNAL AUDIT - ANNUAL CERTIFICATION AUDIT (Pages 43 - 64)**

**8 ANNUAL INTERNAL AUDIT PLAN 2014/15 (Pages 65 - 82)**

**9 INTERNAL AUDIT PROGRESS REPORT (Pages 83 - 112)**

As requested by the Sub-Committee, an information briefing has been compiled of Internal Audit Reports, comprising recently completed reports and reports from the last three years that included issues where the Council had lost more than £100,000. Further information is provided at section 3.17 of the report and the briefing can be accessed on the Council website via the following link -

<http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=4917&Ver=4>

**10 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

	<b><u>Items of Business</u></b>	<b><u>Schedule 12A Description</u></b>
11	<b>EXEMPT MINUTES OF THE MEETING HELD ON 6TH NOVEMBER 2013</b> (Pages 113 - 116)	Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
12	<b>INTERNAL AUDIT FRAUD &amp; INVESTIGATION REPORT</b> (Pages 117 - 144)	Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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